

J-INSTITUTE

Northeast Asian Studies

Website: www.j-institute.info E-Mail: admin@j-institute.info Tax Registration No.: 493-92-00207

Articles of Association

「JI Informative」

Chapter 1 General Provisions

Article 1 (Name) J-Institute

Article 2 (Business Operator)

National Tax Service of Republic of Korea 「493-92-00207」.

Article 3 (Purpose) Support researchers with the goal of contributing to humanity and society through academics.

Article 4 (Address)

It shall be the business registration address belonging to the Republic of Korea.

Article 5 (Role) The definition of a role is as follows.

1. Member: Admission Researcher
2. Secretary General: J-institute Comprehensive office work management
3. General Manager: Businessman that communicate with J-institute


Article 6 (Obligation) Perform services in accordance with 「Article 3」 and comply with 「Articles of Association」 and 「Business Ethics」.

Article 7 (Dismissal) The evaluation of Secretary General, General Manager is evaluated by the representative based on member satisfaction, and 50% If the above is not satisfied, the partnership and contract will be terminated.

Chapter 2 Members

Article 8 (Qualifications) A member shall be a person who has completed the following membership procedures.

1. Submission of application form for admission;

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2. Examination of membership;
 3. Payment of membership fee; and
 4. Completion of admission

Article 9 (Types) The types of members of Association are as follows.

1. Life member (the membership is to be given during life)
2. Family member (the membership is to be given during relevant year)

Article 10 (Right) Members can receive academic services from J-institute.

Article 11 (Check) Members can check the website. (www.j-institute.org).

Article 12 (Withdrawal) The member desiring to withdraw from the Association may withdraw from membership by submitting a withdrawal form to Association.

Chapter 3. Secretary General

Article 13 (Qualification) Secretary General An individual who has completed the following procedures.

1. Job Professionalism Test
2. Business adjustment
3. Contract completion

Article 14 (Obligation) Secretary General has the following duties.

1. The work must reach a high level of perfection.
2. Such duties shall be completed in the least amount of time.
3. Any details of such duties shall be kept secret.
4. The outcome of such duties shall be discarded after being provided to the client and shall not be retained for any reason.

Article 15 (Right) J-institute certifies the expertise of Secretary General and provides information of Secretary General to members.

Article 16 (Period) The partnership with the Secretary General shall be 5 year. However, it can be extended.


Chapter 4. General Manager

Article 17 (Qualification) General Manager An individual who has completed the following procedures.

1. Job Professionalism Test
2. Business adjustment
3. Contract completion

Article 18 (Obligation) General Manager has the following duties:

1. The work must reach a high level of perfection.

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2. Such duties shall be completed in the least amount of time.
 3. Any details of such duties shall be kept secret.
 4. The outcome of such duties shall be discarded after being provided to the client and shall not be retained for any reason.

Article 19 (Right) J-INSTITUTE entrusts the parts necessary for work to the General Manager.

Article 20 (Period) The partnership with the General Manager shall be one year. However, it can be extended.

Chapter 5. General Members Meeting (GMM)

Article 21 (Constitution and Roles) It consists of the CEO and 10 members, and the following matters are resolved.

1. Matters concerning changes to the Articles of Association
2. Matters related to the Secretary General
3. Matters related to the General Manager
4. Matters related to major business plans
5. Other highlights

Article 22 (Convening of Meeting) GMM shall be convened as follows.

1. GMM shall be classified into ordinary GMM and extraordinary GMM and the representative shall convene the meetings
2. In convening GMM, the representative shall give a notice stating the agenda of meeting to the officers by sending e-mails which have been registered while joining membership at least 10 days prior to holding of such meeting
3. Ordinary GMMs shall be held once each year: Provided that the schedule of GMM may be adjusted by a resolution of GMM)
4. Extraordinary GMMs may be convened if the representative recognizes as necessary or more than 1/3 of auditors or officers request

Article 23 (Resolution) Any resolution of GMM shall be adopted by the affirmative votes of more than 2/3 of officers present at the meeting. Provided that such votes shall represent at least two third (2/3) of total number of directors of Association.

Chapter 6. Accounting

Article 24 (Profits) Expenses and remuneration shall be appropriated by the following profits from the businesses of Association.

1. Profits from businesses
2. Membership fee
3. Donation



Article 25 (Remuneration) The rules for remuneration are as follows.

1. Secretary General: Fixed salary and bonuses
2. General Manager: Amount adjusted by contract

Article 26 (Fiscal Year) The fiscal year of Association shall be from the 1st day of January to the 31st day of December each year.

Supplementary Provisions

Article 1 (Establishment Date) These AOA shall come into effect from the 1st day of January, 2021.

January 1, 2021
J-INSTITUTE